

MSc Corporate Finance

Programme Handbook 2021-22



NUI Galway
OÉ Gaillimh

J.E. Cairnes School of
Business & Economics

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Welcome

We would like to welcome you to the MSc Corporate Finance here in the J.E. Cairnes School of Business and Economics at NUI Galway and we hope your time here will be enjoyable.

This handbook should cover any queries you may have in regard to issues pertaining to the programme as well as giving guidance on other related issues in the university.

Our contact details are as follows:

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Yours sincerely



Dr Patricia Martyn
Programme Director
MSc Corporate Finance



Ms Melissa O'Hea
Programme Administrator
MSc Corporate Finance

Programme Objectives

The MSc Corporate Finance is designed to equip you with analytical and decision-making skills relevant to the finance industry. It combines specialist knowledge, practical insight and an advanced understanding of corporate finance theory and practice.

On successful completion of the programme you will be able to Apply effective decision making to global business problems; Identify analyse and solve applied problems in individual and team-based settings; Evaluate and apply tools in the core business disciplines of Finance, Accounting and Economics to solve technical problems and contribute to solving strategic problems; Analyse and evaluate corporate finance and investment problems using appropriate techniques, practices, and theories; Critically analyse and interpret how global financial markets and investment firms operate; Develop analytical, ethical and communication skills to contribute to both personal and organisational development.

Programme Structure

The programme is offered on a full-time basis over one academic year. The programme consists of lectures, practical classes, seminars and projects. The work placement option offers students the opportunity to apply their programme learning in a practical context.

Marks and Standards

To be eligible for the award of the MSc Corporate Finance, candidates must successfully complete modules to a total of 90 ECTS. Students must pass all modules. The pass mark in each module is 40%.

Award of Honours

Honours are awarded only on completion of the programme according to the following scheme:

- H1 70% on the aggregate
- H2.1 60% on the aggregate
- H2.2 50% on the aggregate
- H3 40% on the aggregate

Honours are awarded only on the aggregate performance at an Examination as a whole. Honours are not awarded on the basis of results obtained in individual modules.

Module Weightings

Semester 1		ECTS
AY5106	Accounting for Management	5
AY5108	Intermediate Corporate Finance	5
AY5131	International Financial Reporting and Analysis	10
EC5104	Applied Portfolio Management	10

Semester 2		ECTS
Core		
AY5109	Advanced Corporate Finance	5
EC5119	Derivatives and Risk Management	10
MG5113	Business & Society	5
Elective Modules - Choose 20 ECTS (subject to availability)		
AY5107	Accounting for Management Control	5
AY5122	Advanced International Financial Reporting and Analysis	5
AY5126	Analytical and Communication Skills Development	5
AY5132	Sustainable Finance and Accounting	5
EC5126	Financial and Macroeconomic History	10
Plus either		
AY5128	Summer Schools in A&F: Contemporary Global Issues	20
or		
AY5129	Corporate Finance Placement	20

Term and Exam Dates 2021-22

Semester 1	Date From	Date To
Teaching	Monday 6 th September 2021	Friday 26 th November 2021
Study Week	Monday 29 th September 2021	Friday 3 rd December 2021
Semester 1 Exams	Monday 6 th December 2021	Friday 17 th December 2021
Semester 2	Date From	Date To
Teaching	Monday 10 th January 2022	Friday 1 st April 2022
Field Trips	Monday 4 th April 2022	Friday 8 th April 2022
Study Week	Monday 11 th April 2022	Friday 15 th April 2022
Semester 2 Exams	Tuesday 19 th April 2022	Friday 6 th May 2022
Holidays		
Easter	Good Friday 15 th April 2022	Easter Monday 18 th April 2022
Bank Holidays	Monday 25 th October 2021 / Thursday 17 th March 2022 / Monday 2 nd May 2022 / Monday 6 th June 2022 / Monday 1 st August 2022	

Teaching Staff

Please find below, contact details of your lecturers throughout the year - this list is subject to change

Module Code	Module	Lecturer	Email
AY5106	Accounting for Management	Mr John Currie	John.currie@nuigalway.ie
AY5107	Accounting for Management Control	Prof Breda Sweeney Ms Natasha Caulfield	Breda.sweeney@nuigalway.ie Natashalouise.caulfield@nuigalway.ie
AY5108	Intermediate Corporate Finance	Mr Cathal Ó Curraoin	Cathal.ocurraoin@nuigalway.ie
AY5109	Advanced Corporate Finance	Mr Cathal Ó Curraoin Dr Geraldine Robbins	Cathal.ocurraoin@nuigalway.ie Geraldine.robbins@nuigalway.ie
AY5122	Advanced International Financial Reporting and Analysis	Ms Andrea Crean	Andrea.crean@nuigalway.ie
AY5126	Analytical and Communication Skills Development	Ms Sharon Cotter	Sharon.cotter@nuigalway.ie
AY5128	Summer Schools in A&F: Contemporary Global Issues	Ms Andrea Crean Ms Sharon Cotter Mr Cathal Ó Curraoin Dr Orla Lenihan	Andrea.crean@nuigalway.ie Sharon.cotter@nuigalway.ie Cathal.ocurraoin@nuigalway.ie Orla.lenihan@nuigalway.ie
AY5129	Corporate Finance Placement	Dr Orla Lenihan	Orla.lenihan@nuigalway.ie
AY5131	International Financial Reporting and Analysis	Ms Sharon Cotter	Sharon.cotter@nuigalway.ie
AY5132	Sustainable Finance and Accounting	Dr Orla Lenihan	Orla.lenihan@nuigalway.ie
EC5104	Applied Portfolio Management	Mr Cian Twomey	Cian.twomey@nuigalway.ie
EC5119	Derivatives and Risk Management	Mr Cian Twomey	Cian.twomey@nuigalway.ie
EC5126	Financial and Macroeconomic History	Dr Aidan Kane	Aidan.kane@nuigalway.ie
MG5113	Business & Society	Prof Kate Kenny	Kate.kenny@nuigalway.ie

Centre for Excellence in Teaching & Learning (CELT) Materials

From the beginning of your program, you should make use of the following materials which are recommended by the University's Centre for Excellence in Learning & Teaching (CELT) <http://www.nuigalway.ie/centre-excellence-learning-teaching/>:

- A basic introduction to learning online: <https://www.allaboardhe.ie>
- Tools for learning (not solely in an online environment): https://www.allaboardhe.ie/AAlessons/learningtools/story_html5.html?lms=1
- Virtual learning environments (VLEs) / Learning management systems (LMSs): https://www.allaboardhe.ie/AAlessons/VLEstudent/story_html5.html

Library

The library is currently open for registered students for click & collect and reserved study space only. Information on accessing the library can be found at <http://library.nuigalway.ie>

The username and password for your Library account is the same as the username and password for your campus account, i.e. what you use to log on to the University network and for your email. For further information on the library, please visit <http://www.library.nuigalway.ie/> Training sessions on a variety of topics all designed to help you gain the skills of finding, evaluating and using information more efficiently are conducted in the library in semester I.

Training and resources provided by the library can be found at <http://library.nuigalway.ie/help/teachinglearning/>

Academic Writing Centre

The AWC offers free one-on-one tutorials on essay writing for NUIG students. Last year, AWC tutors helped over 500 students to overcome recurrent problems with grammar, punctuation, spelling, and essay structure. The AWC offers help and encouragement along the way. Everyone is welcome, regardless of level of experience or grade average. AWC tutors work with new entrants, final year students, and postgraduates alike. <http://library.nuigalway.ie/awc/>

Computer Facilities (ISS)

The Information Solutions and Services Department provides a comprehensive range of ICT services for students. Please visit <http://www.nuigalway.ie/information-solutions-services/services-for-students/> for further information on computer services.

Blackboard

Blackboard is the Virtual Learning Environment (VLE) used in NUI Galway. All course materials, timetables, lectures and tutorials, tutorial groups, course outlines, course assignments, announcements and discussion groups will be made available on <https://nuigalway.blackboard.com>. Blackboard services for students can be found by visiting the following link <http://www.nuigalway.ie/information-solutions-services/services-for-students/>

Academic Study Skills

A set of online study skills modules is now available within Blackboard. Called Skills4Study this resource includes the following modules:

- Getting ready for academic study
- Reading and note-making
- Critical thinking skills
- Writing skills
- Referencing and plagiarism

To access these modules, log on to [Blackboard](#) and self-enrol in the Learning Centre. Full details are available in the [Skills4Study Student Guide](#).

Career Development Centre

The [Career Development Centre](#) (CDC) aims to provide students of NUI Galway with a quality career guidance and information service focused on facilitating and empowering you to manage your own career development and make effective career transitions. Support is provided on **Employability, Guidance and Opportunities**.

A large number of [events](#) are held each semester and have many graduate employers on campus. Students and recent graduates can use [Careers Connect](#) to view events, job / internship / funding opportunities and students can also use it to book an appointment with a member of the CDC team.

J.E. Cairnes School of Business Student Advisor

The primary role of the Student Advisor is to look after the welfare and wellbeing of our students throughout their university experience. Please feel welcome to contact the student advisor at businessstudentadvisor@nuigalway.ie if you have any worry or concern at all.

Academic and Wellness Support

Being involved in a society, club or in volunteering programmes is a fun and interesting way to meet new people and build friendships. Having a sense of belonging and connection with others is a proven way to help you mentally and physically in your learning journey. You will find some key NUI Galway student support services at the links below.

Student Services: <http://www.nuigalway.ie/student-services/>

The HUB (Wellness, Entertainment, Leisure & Lifestyle): <http://www.hub.nuigstudents.ie/>

Student Supports: <https://www.nuigstudents.ie/supports>

Student's Union: Welfare and Equality Officer, 086 3853659 / www.su.nuigalway.ie/ / su.welfare@nuigalway.ie

Parking and Bicycles

It is essential that you get a temporary parking permit and/or permanent student permit before you park in the university grounds. Without the permit you will be clamped, and the release fee is €60.00. **The clamping company makes no exceptions.** A Park and Ride facility is available from Dangan car park

You will find all details on parking in the University on this link <http://www.nuigalway.ie/buildings/parking.html>

Bicycle racks are located at the back of the Cairnes Building.

The secure bicycle compound (see the [Cycling Map](#) for location) is located to the west of the Arts Science Building. Anyone with a valid in date student / staff University ID card can access the compound. You must also swipe out. As part of ongoing improvements to cycle facilities additional covered bicycle racks have been installed in several places around campus

International Students - Before you arrive

NUI Galway looks forward to welcoming all International Students to Galway. These are the steps to take to ensure that your arrival goes as smoothly as possible:

Pre-Arrival Checklist	
1. Visit our COVID 19 FAQs page.	All students should visit our COVID-19 FAQs page for more information. Learn More: http://www.nuigalway.ie/international/covid-19/
2. Accept your offer	Refer to your offer letter for instructions on how to accept your offer. If you are not sure about how to accept your offer, please email internationaladmissions@nuigalway.ie for postgraduate queries and internationalmarketingrecruitment@nuigalway.ie for undergraduate queries.
3. Pay your deposit or tuition fee	Refer to your offer letter for instructions on how to pay any deposit that may be required by the University. The rules regarding payment and deposits may vary depending on the programme you have been accepted to. Your initial deposit will be deducted from your tuition fee, which unless otherwise stated in your letter of offer, is to be paid in full before you can register as a student. Please see the tuition fees section for more information.
4. Purchase Health Insurance	Proof of medical expenses insurance is required for all non-EU students for immigration purposes. Please refer to the Health Insurance section of our website for more information.
5. Prepare your immigration/travel documents	All non-EU/EEA nationals are subject to immigration control at the point of entry to the Irish State, so please ensure you comply fully with Irish Immigration Regulations and that you have all the required documentation ready for inspection immigration officials. COVID-19: What do I need to do before I travel? <ul style="list-style-type: none"> <input type="checkbox"/> Familiarise yourself with all travel-specific public health guidelines related to your journey. Full details available at https://www.gov.ie/en/campaigns/75d92-covid-19-travel-advice/ <input type="checkbox"/> Immigration officials at your port of arrival may request documentary evidence from you that you are required to physically attend the NUI Galway campus. You will need to have this in your possession on arrival in the event of an immigration official requesting it. You will receive this letter from our International Teams in the coming weeks. If you do not receive this letter please contact international@nuigalway.ie <input type="checkbox"/> You must complete a COVID-19 Passenger Locator Form and present it to an immigration officer at your point of entry. This form is available here. <input type="checkbox"/> Students must complete this mandatory form for NUI Galway to confirm their travel and accommodation arrangements. See more detail below on transport and accommodation options available.
6. Book your accommodation	Please refer to the accommodation section of our website for information on how to book student accommodation.
7. Make travel arrangements	Check the Academic Calendar for your term dates refer to the "Getting Here" tab above for information and advice on getting to Galway. Visit our COVID-19 FAQs page for information on traveling to NUI Galway, including our Greet + Transfer service at Dublin Airport, and accommodation for the restricted movement period.
8. Pack your things	Check out the list of useful items to pack for Galway. The most important thing to remember is to pack light. Make a list of things you will actually need to see you through the first few weeks in Galway and discard everything else.
9. Plan your budget	It is important to understand all the costs involved, including tuition fees and day-to-day living costs . Budgeting is one of the key skills you will develop during your time at university and once you learn how to manage your money, you will be able to enjoy university life to the full.
10. Keep in touch :-)	We hope you find this pre-arrival section of our website useful in helping you prepare for your stay at NUI Galway. If you are unsure about anything, please contact the International Affairs Office T: + 353 91 495277 E: international@nuigalway.ie You can also follow us on Twitter for the latest news and updates

Course Syllabi and Descriptions

AY5106 - Accounting for Management

The objective of this module is to facilitate students in developing and applying a comprehensive understanding of the role of management accounting information in business decision-making, especially the analysis of complex and unstructured decision situations in a strategic context. The module explores the role of management accounting information in supporting the strategic management processes in an organisation, including strategic cost management and strategic pricing. The module also addresses the design and application of costing systems (both traditional and innovative) in ways which recognise context-specific considerations of a technical, managerial, and cost-benefit nature.

AY5107 - Accounting for Management Control

The objectives of this module are to facilitate students in developing an ability to critically evaluate the conceptual and practical issues in the design of managerial control systems, including: distinctive budgetary and non-budgetary mechanisms, divisional performance evaluation, and strategic performance management.

AY5108 - Intermediate Corporate Finance

The objectives of this module are to facilitate students in developing and applying a comprehensive understanding of the role of corporate finance in investment and financing decision-making, especially the analysis of complex structured and unstructured decision situations in a strategic context. The module explores the role of finance theory and corporate finance tools and techniques in supporting the strategic capital investment and financing decision-making processes in an organisation.

AY5109 - Advanced Corporate Finance

The objectives of this module are to facilitate students in developing and applying a comprehensive understanding of the role of corporate finance in strategic financial decision-making contexts in particular in financing and valuation decisions giving detailed consideration to risk. The module focuses on decision-making under conditions of uncertainty and requires consideration of theoretical and real-world conditions in financial decision-making in a strategic context. The module explores the role of finance theory and corporate finance tools and techniques in supporting the strategic investment, financing and related decision-making processes in an organisation.

AY5122 - Advanced International Reporting and Analysis

The objectives of this course are to develop in students an awareness of the methods available for dealing with advanced problems of financial reporting, the ability to apply complex accounting standards to practical situations and to consolidate their ability to prepare and analyse company financial statements.

AY5126 - Analytical and Communication Skills Development

The objective of this module is to develop students' skills for a changing accounting and finance profession. The module focuses on the development of analytical, writing, presentation and employability skills.

AY5128 - Summer Schools in A&F: Contemporary Global Issues

The objective of this module is to familiarise students with a range of contemporary global issues that influence how businesses operate, and how management both accounts for the stewardship of the business, and, assesses the management of organisational performance. This module will involve opportunities for students to gain a deeper understanding of these matters and be able to critically assess the implications these issues have for businesses and performance measurement. The module also aims to broaden students' skills in assessing organisational performance.

AY5129 - Corporate Finance Placement

There is strong evidence to suggest that placements and work experience are extremely valuable to students, both in terms of their academic performance in their chosen profession and enhancing their employability. In the MSc in Corporate Finance we recognise that every student is different thus getting the 'fit' right between the student and the host company for placements is a priority for us. As placements are paid, employers regard students on this programme as real employees and expect them to bring value. Consequently, students are guaranteed to be challenged and supported simultaneously as they gain practical experience of working in the world of corporate finance. From the start we encourage students to look within in order to acknowledge who they truly are, what they like to do, what makes them happy, what they are really good at, what they would like to be really good at and to acknowledge their values, desires and ambitions. And then we actively help students to seek and secure a position in a company where they will thrive and grow, both personally and as a finance professional, over a 10 week paid professional placement.

AY5131 - International Financial Reporting and Analysis

This course is intended to develop in students the skills necessary to prepare, interpret and use accounting and financial information in a business context. It is designed for students who have little or no previous knowledge of accounting. The course will provide a good basic foundation in Financial Accounting and Analysis and will also develop students' knowledge of the regulatory framework and ethical considerations which apply to international financial reporting. Students will enhance their ability to analyse financial statements by developing a conceptual understanding of the International Financial Reporting Standards (IFRS) covered, together with the ability to apply these standards to practical accounting problems and prepare and analyse financial statements.

AY5132 - Sustainable Finance and Accounting

Sustainability is a global priority and finance professionals have a crucial role to play in enabling organisations to align profitability and sustainability. The objective of this module is to provide students with a knowledge of sustainability issues and the practices of sustainable finance and accounting. This module will explore how traditional corporate finance and accounting techniques are applied in a sustainable context. In addition, students will gain an understanding of how environmental, social and governance (ESG) criteria can inform decision making and shape organisational strategies.

EC5104 - Applied Portfolio Management

Successful portfolio management requires the development of a broad array of quantitative and qualitative skills, involving an analysis of both the investment instruments available in the capital market and the objectives and constraints of the ultimate investor. In addition, we will explore the linkages between portfolio management and modern risk management. This involves some interaction with the Semester 2 module EC568 Derivatives & Risk Management. We will also explore how to perform some of the quantitative analysis using Excel. This will be integrated into your year's work assignment. To facilitate your learning of Excel, a series of laboratory sessions will be scheduled later in the semester. Guest speakers from the financial services industry will give talks on aspects of portfolio management. Further details will be made available as the times and dates for these talks are confirmed.

EC5119 - Derivatives and Risk Management

This course is an introduction to modern derivatives and risk management. We begin by exploring the basic features of futures, swaps and options with an emphasis on economic intuition and understanding, although important quantitative techniques are developed. • We use the insights developed in these topics to examine some well-known examples of derivatives mishaps and recent applications of derivatives, including credit derivatives and weather derivatives.

EC5126 - Financial and Macroeconomic History

Economists and financial market participants increasingly value the perspectives and insights offered by historical approaches. This module surveys the evolution of financial markets and institutions, and their relationships to the evolving global macroeconomic environment. Focussing initially on Europe and Atlantic economies, we survey the development of equity, foreign exchange, and government debt markets over historical time, exploring the availability of empirical evidence from diverse sources. There is a particular emphasis on how modern finance theory and time series econometrics are both useful in, and challenged by, historical financial data.

MG5113 - Business & Society

The module provides a comprehensive overview of the intersection between business and society, including the challenges facing organisations as they pursue global business activities. Ethics in business has grown to be of increasing importance in the world of today, as companies have been placed in the moral spotlight by shareholders, consumers, employees and governments. The growing complexities of the global economy demand a broader and a deeper view of the interaction between business and society than that offered by current management approaches that focus on reforming corporate behaviour. This module places business ethics in a richer contextual setting, focusing on the challenges that businesses must now confront, and exploring how these issues can be met by a rethinking of business models, goals and strategies. The course enables students to engage with contemporary social issues related to global business, and gain an appreciation of these issues from the perspective of managers, government, citizens and consumers. The module incorporates academic, professional and industry input.

What is Plagiarism and how is it defined in the University?

A session on plagiarism will be scheduled in October. Attendance is obligatory.

Plagiarism is taking the credit for someone else's ideas and making out that you thought of these ideas yourself. This is a form of intellectual theft. In third level colleges, plagiarism is a serious offence. It merits a severe penalty. In some colleges, the student loses the entire marks for that assignment. In other colleges, the student is brought before the disciplinary committee. You need to be aware of how serious an offence plagiarism is, and take care to avoid it in your assignments, and particularly in a thesis.

Plagiarism is defined by the Academic Council of the University as follows:

1. Plagiarism is the act of copying, including or directly quoting from, the work of another without adequate acknowledgement. The submission of plagiarised materials for assessment purposes is fraudulent and all suspected cases will be investigated and dealt with appropriately by the University following the procedures outlined here [NUI Galway Code of Practice for Dealing with Plagiarism located at <http://www.nuigalway.ie/plagiarism>] and with reference to the Disciplinary Code.
2. All work submitted by students for assessment purposes is accepted on the understanding that it is their own work and written in their own words except where explicitly referenced using the accepted norms and formats of the appropriate academic discipline.
3. Whilst some cases of plagiarism can arise through poor academic practice with no deliberate intent to cheat, this still constitutes a breach of acceptable practice and will be appropriately investigated and acted upon (See NUI Galway Code of Practice for Dealing with Plagiarism at <http://www.nuigalway.ie/plagiarism>).

The J. E. Cairnes School of Business & Economics has two plagiarism advisors, Dr Anatoli Nachev and Ms Mairéad Hogan, who are responsible for dealing with suspected and reported cases of plagiarism and acting in accordance with the University's Code of Practice for Dealing with Plagiarism. Please see <http://www.nuigalway.ie/plagiarism> for further details.

Examples of plagiarising the work of other students

- Getting someone else to write your essay, report, assignment or thesis.
- Taking material written by someone else, putting your own name to it, and handing it in as your own work.
- Copying bits and pieces out of the work of another student/author and including them in your own essay, report or thesis without acknowledging the source.
- Taking ideas, theories, direct quotations, diagrams, statistics, tables, photographs, graphs from a published source or the Internet, and including them in your assignment without stating a source.
- Allowing another student to copy your work is also considered to be plagiarism and both students are subject to penalty.
- Plagiarised work in group assignments or projects can be caused by the contribution of a single student, but the group submits and is therefore fully responsible for that. The penalty affects all students in the group.

Examples of plagiarism from published sources

- Direct quotation: Using the exact words of another person without giving them credit for it. Please note that if you use the exact words, you **MUST** enclose them in quotation marks **AND** cite the source using the appropriate style. Citing the source on its own is not sufficient.
- Paraphrasing: Putting someone else's ideas into your own words without giving them credit by citing the source for the ideas.
- Using statistics, tables or a graphic (diagram, figure, picture and so on) without citing a source.
- Summarising material from a source without acknowledging where the ideas came from.

Fair use: Remember, you cannot base your thesis on chunks of material "borrowed" from your reading materials. Instead, you must form your own opinions about the thesis topic and use your reading materials fairly to support your own ideas, making sure to cite the sources of everything you use.

To avoid plagiarism, you must give credit whenever you use: another person's idea, opinion, or theory; any facts, statistics, graphs, drawings - any pieces of information whatsoever that are not common knowledge; quotations of another person's actual spoken or written words; or paraphrase of another person's spoken or written words

Common Knowledge: A lot of information is considered "common knowledge", so you do not have to quote a source for it. For example, Galileo discovered that the earth goes around the sun. Up until his discovery, everyone thought that the sun circled the earth. Even though this new idea was thought up by Galileo, we do not need to cite him as the source - this information (fact) has become common knowledge, something that "everyone knows". As a rule of thumb, any fact that you would be able to find in ten different books, you do not need to cite a source for it. Such facts are "common

knowledge”.

You must, however, cite a source for any new facts; say for example recent information about the impact of global warming on the climate of Ireland. It is only facts that have become common knowledge that you can use without citing a source.

You must always cite a source for opinions - someone’s personal point of view about a fact.

For example, if you are doing an assignment/report/thesis on a social issue, like equality in the workplace, you will probably draw facts from a range of published works, use ideas drawn from your own experiences, and may carry out some primary research like a survey based on a questionnaire. You will need to cite sources for all the opinions and facts taken from your reading materials and explain clearly what information comes from your survey.

Citation and Referencing

Remember, everything you write must be verifiable. If you cite no source for content in your assignment/report/thesis, this means you are claiming you thought of the ideas yourself. But, fresh ideas are rare. Most of our ideas have already been thought of by someone else, or they are based on the ideas of someone else. You need to acknowledge that by citing a source for any ideas you find in your reading materials. You do this by in-text citation linked to a List of Works Cited, or a Reference List placed at the end of your thesis, essay or report.

Each academic discipline has its own method for citing sources. You do not have to know all these different styles. Just be aware that they exist.

The following texts are useful for citing and referencing and are available in the University library and the University bookshop:

Pears, R. and Shields, G. (2004) “Cite them right: referencing made easy”, Northumbria University, Newcastle upon Tyne, England ISBN: 1-904794-02-5

Pears, R. and Shields, G. (2005) “Cite them right: the essential guide to referencing and plagiarism”, Northumbria University, Newcastle upon Tyne, England ISBN: 0-955121-60-4

Resources

The library has a series of guides on academic integrity, including information on what plagiarism is, how to avoid it and good practice for citing and referencing. You are advised to familiarise yourself with these.

<https://libguides.library.nuigalway.ie/c.php?g=653961&p=4591731>

You can earn a digital badge from All Aboard by completing this short online course on Referencing, citations and Publications.

<https://www.allaboardhe.ie/referencing/>